

Washburn University
School of Business General Faculty Meeting
HC104, Thursday, September 1, 2016 at 2:00

Present: Alleyne, Ball, Boncella, Byrne, Esmonds, Espahbodi, Florea, Hickman, Harnowo, Hull, Juma, Kwak, Martin, Moore, Ockree, Price, Rao, Scofield, Smith, Stoica, Sollars, Van Dalsem, Walker, Weigand

Absent: Nizovtsev (sabbatical), Schmidt

1. Meeting called to order
2. Minutes from the meeting on 4/28/16 were approved with corrections.
3. Dean's report
 - Loss of Jim Eck and Carol Boncella over the summer
 - Ellen Hyatt replaced Patti Mathews in the office
 - Jim Martin will be interim VPAT for this semester while the full time search is going on
 - Enrollment is flat to slightly up for the fall
 - MFT under 80%-tile for spring but above 80%-tile for the year
 - Committee chairs get first meeting of the year scheduled
 - Curriculum committee will continue with curriculum review and visit getting BU101 a general education elective
 - Planning and Review committee will continue with their work from last spring
 - Personnel committee will revisit the Journal List and possible impact factors to use for journal quality
4. Events Planning / Marketing report (Lisa Hecker)
 - Could you send in any of the following for the Facebook page:
 - o Pictures from student groups
 - o Dates of student group meetings
 - o Pictures of students presenting in classes
 - o Pictures of classroom activities
 - o Pictures from field trips
5. Old Business
 - none
6. Elections
 - Kanalis Ockree nominated for VPAA search committee – elected
6. Michael Stoica moved to adjourn.

Submitted by

Jennifer Bixel, Administrative Secretary, School of Business

Rosemary Walker
Secretary, School of Business General Faculty

Proposed Policy on Changes to the Journal List

Any full-time faculty member can request a change to the journal list at any time, whether it is to add, change the rating, or delete one or more journals, *by submitting a written request to Faculty Personnel Committee*. The Committee shall *review* the request at its next scheduled meeting, and make a recommendation to the Dean. *In addition, the Committee shall share the basis for its recommendation with the requester.*

The request from the faculty member shall provide a rationale for the requested change based on all of the following four criteria

- 1. The organization supporting the publication, specifically affiliated professional association or publisher*
- 2. The editorial board and authors, specifically affiliation and discipline prominence of editors and authors from the two most recent publications*
- 3. Independent ranking(s), e.g., ABDC ranking, and*
- 4. Impact factor (or similar statistic, e.g., journal h-index, if impact factor is unavailable) of the journal*

The request may also include other information the faculty member finds relevant for her or his particular journal request, including but not limited to, readership composition and size, SCImago Journal Rank (SJR), Journal Eigen Factor score, Impact Per Publication, Journal h-index, and letters from faculty colleagues expressing their recommendation(s)/views.

The list shall be maintained *on the SOBU shared drive.*

Washburn University
School of Business General Faculty Meeting
HC104, Thursday, Dec 8, 2016 at 1:00

Present: Ball, Boncella, Byrne, Florea, Hickman, Harnowo, Kwak, Moore, Ockree, Price, Rao, Scofield, Smith, Stoica, Sollars, Walker, Weigand

1. Meeting called to order
2. Minutes from the meeting on 9/01/16 were approved with corrections.
3. Dean's report
 - Enrollment is up in SOBU by 8%
 - MFT results are not back yet.
 - Do not give incompletes
 - Grades due on December 20 at 10:00 a.m.
 - Equipment requests are due to Jennifer by 1st of the year
 - Positive assessment of this years teaching
 - WMBA won "Community Sponsor of the Year" by raising \$6000 for Easter Seals
4. New Buiness
 - Proposal to add BU371 (Digital Marketing) to our catalog
 - o Motion: To suspend second reading (Motion: Boncella, Second: Ball, motion carries)
 - Motion to add BU371 to catalog (Motion: Boncella, Second, Stoica, motion carries)
5. Old Business
 - none

Submitted by

Jennifer Bixel, Administrative Secretary, School of Business

Rosemary Walker
Secretary, School of Business General Faculty

Proposed Policy on Changes to the Journal List

Any full-time faculty member can request a change to the journal list at any time, whether it is to add, change the rating, or delete one or more journals, *by submitting a written request to Faculty Personnel Committee*. The Committee shall *review* the request at its next scheduled meeting, and make a recommendation to the Dean. *In addition, the Committee shall share the basis for its recommendation with the requester.*

The request from the faculty member shall provide a rationale for the requested change based on all of the following four criteria

- 1. The organization supporting the publication, specifically affiliated professional association or publisher*
- 2. The editorial board and authors, specifically affiliation and discipline prominence of editors and authors from the two most recent publications*
- 3. Independent ranking(s), e.g., ABDC ranking, and*
- 4. Impact factor (or similar statistic, e.g., journal h-index, if impact factor is unavailable) of the journal*

The request may also include other information the faculty member finds relevant for her or his particular journal request, including but not limited to, readership composition and size, SCImago Journal Rank (SJR), Journal Eigen Factor score, Impact Per Publication, Journal h-index, and letters from faculty colleagues expressing their recommendation(s)/views.

The list shall be maintained *on the SOBU shared drive.*

Washburn University
School of Business General Faculty Meeting
HC118, Friday, April 21, 2017

Present: Alleyne, Boncella, Ball, Byrne, Esmonds, Florea, Hickman, Harnowo, Hull, Juma, Kwak, Nizovtsev, Moore, Ockree, Price, Rao, Smith, Schmidt, Scofield, Sollars, Stoica, Van Dalsem, Walker, Weigand

Absent: Espahbodi, Martin,

1. Meeting called to order
2. Election
 - a. Senator – Tom Hickman
 - b. Fac. Chair – Sungkyu Kwak
 - c. University Assessment – Tom Hickman
 - d. Undergrad Probation and Retention – Shane Van Dalsem
 - e. University Program Review – Michael Stoica
 - f. Honorary Degree – Robert Weigand
3. Meeting adjourned

Submitted by

Jennifer Bixel, Administrative Secretary, School of Business

Rosemary Walker
Secretary, School of Business General Faculty